

As Promised...

Here is your guide to reading your Monthly Statement.

If you have any further questions about your bill, please contact us at 800-833-9844.



Matthew Bender™

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SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Bill to Account # 1234567890
JOE SMITH
1 MAIN STREET
VISTA, NY 12345

QUESTIONS?
 CALL CUSTOMER SERVICE AT
 800-833-9844 MON-FRI 8AM-8PM
 Fed ID# 14-0499170
 GST# R124610999

FOR QUESTIONS REGARDING OUR PRODUCTS AND SERVICES,
 PLEASE CALL YOUR ACCT MGR, MARK JEFFERSON,
 AT 1-800-344-1234

Quick Reference	
Statement Date	02/28/01
Account Balance	\$ 2647.70
Past Due	\$ 0.00
Current Due	\$ 237.70
Payment Due	\$ 112.70

This is your Bill-To Account Number. Please refer to this account # on all inquiries.

Use these numbers for tax information identification.

This is a summary of the account balance and amounts due. The additional pages will provide you more detail. The "Payment Due" is calculated as:

$$\frac{\text{Past Due} + \text{Current Due} - \text{Unallocated Payments}}{\text{Payment Due}}$$

This represents FUTURE "amounts due" for monthly billings.

These are payments received without remittance instructions and have not been applied to specific invoices.

The account balance has been reduced by the amount of the unallocated payments.

Monthly Statement of Account Activity

Balance yet to bill	Current Due	Past Due	Unallocated Payments	Account Balance
2535.00	237.70	0.00	125.00-	2647.70

Disputed Charges	0.00	*We have received payment(s) for your account that cannot be allocated. Please advise us to which invoice(s) these payment(s) should be applied.
*Unallocated Payments	125.00-	

Aging of Past-due Amounts

30-60 days	60-90 days	90-120 days	120-150 days	over 150 days
0.00	0.00	0.00	0.00	0.00

This is your converted Michie™ Account

STATEMENT

DETACH HERE

Bill to Account Name: JOE SMITH

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT.
 If payment does not equal payment due, please provide details for invoices and amounts being paid.

Account #	Statement Date	Account Balance	Payment Due	Payment Due Date	Remittance Amount
1234567890	02-28-01	2647.70	112.70	03/30/01	\$

Make Checks Payable (in U.S. Dollars) to:
 LexisNexis Matthew Bender
 P. O. Box 7247-0178
 Philadelphia, PA 19170-0178

Please see back if paying by credit card or changing your address.

Mail your payments with this remittance stub to this address.

This is the Payment Due for this billing cycle. Payment must be received by this Due Date to remain current.

12345678909 0 41555249 41555249 20010200

Bill to Account # **1234567890**

Open Item / Current Month Transactions							
Trans Date	Invoice #	Ship to #	REF / PO#	Description	Charge	Credit	Value Open
12-JAN-01	53477/22		8348014	PAYMENT		262.48	00.0
12-JAN-01	53534/06		8348013	PAYMENT		22.01	00.0
17-JAN-01	53817/08		8348012	PAYMENT		216.74	00.0
17-JAN-01	53824/01		8348019	PAYMENT		165.05	00.0
20-JAN-01	54543/06		8351696 A	PAYMENT		125.00	125.00-
29-NOV-00	84783621	0000123456	0366	REL SHIPMENT PROS & DEF OF CRIM CONS REL#24 11/00	165.05		00.0
31-OCT-00	84843926			INVOICE PROS & DEF OF CRIM CONS FULL SET	216.74		00.0
01-JAN-01	86017642		10366	NEW PURCHASE APPREH & PROS DRUNK DRIVER FULL SET	204.97		00.0
01-DEC-00	79732250	0000123456		NEW PURCHASE PAYMENT 11 OF 12	22.01		00.0
12-DEC-00	85067288	0000123456		REL SHIPMENT	262.48		00.0
05-FEB-01	90393130		83625281 B	RETURN PAYMENT 01 OF 12		14.72	14.72-
08-FEB-01	7973225K	0000123456		NEW PURCHASE PAYMENT 12 OF 12 OPINIONS ATTY GEN CA FULL SET W/SVC	22.01		22.01
20-FEB-01	86219324	0000123456	643210 C	RENEWAL PAYMENT 1 OF 12	230.41		230.41
	CANCEL			WEINSTEINS EVIDENCE MANUAL FULL SET ANTIEAU LOCAL GOV FULL SET W/SVC AOA DOCUMENTARY EVID FULL SET			
15-FEB-01	84322810			N/C RELSHPMNT PROSEC & DEF FORFEIT REL#26 (02/01)	0.00		0.00
18-FEB-01	80140521			N/C RELSHPMNT FORENSIC SCIENCES REL#29 (02/01)	0.00		0.00
20-FEB-01	79732259	0000123456		N/C RELSHPMNT OPINIONS ATTORNEY GEN CA MAY ISSUE	0.00		0.00
Totals					1123.67	806.00	112.70

Payments

Prior Months' Activity

Current Activity

Cancelled titles will be indicated by the word CANCEL prior to being purged from the invoice.

Full title descriptions are listed for all net billings and any current monthly billings. This also displays the service period for those items that are covered by service contracts.

This is your invoice #.

This displays the ship-to account # for the transaction.

Title descriptions are not included for prior monthly billings. These same titles are itemized on the current monthly billing which can be identified by the invoice # which is incremented alphabetically each month.

Brief description lists what type of transaction (i.e., Payment, New Purchase).

The REF/PO# field displays information based on the type of transaction:

- A. Payments-Check #
- B. Ret/Canc-Orig Inv #
- C. Sale-Purch Order #

Value Open column indicates the amount, if any, that is open for that transaction.